



Republic of the Philippines  
Region XII  
Province of Cotabato  
Municipality of Alamada

**OFFICE OF THE BIDS AND AWARDS COMMITTEE (BAC)**

**MINUTES OF THE BIDS AND AWARDS COMMITTEE (BAC) MEETING HELD AT  
SETTLER'S HALL, 3<sup>RD</sup> FLOOR, MUNICIPAL HALL, KITACUBONG, ALAMADA,  
COTABATO ON APRIL 19, 2023 AT 10:00 O'CLOCK IN THE MORNING**

**PRESENT:**

Engr. Ranulfo D. Lopez	BAC Chairman <i>Presiding Officer</i>
Engr. Lemuel S. Turan	MGSO/BAC Member
Noli S. Doromal, MPA	MBO/BAC Member
Jose Arvin F. Eruela	Private Secretary II/ BAC Member
Cherry Belle C. de Guzman	BAC Secretariat Member
Zobaida P. Castro	BAC Secretariat Member
Michelle C. Samaniego	BAC Secretariat Member
Engr. Jeanne G. Pulmones	BAC TWG Member
Ronald A. Sollano	BAC TWG Member
Donnabel E. Almazan	BAC TWG Member

**ABSENT:**

Engr. Evelyn F. Esleta, PhD	MPDC/BAC Vice Chairperson
Ignacio V. de Guzman, Jr.	BAC Head Secretariat
Maria Eden B. Barredo	BAC Secretariat Member
Engr. Isagani O. Macadaan	BAC TWG Member

**OBSERVERS:**

Raynan Igloria	Observer/CSO Representative <i>(Absent-Communication sent and received)</i>
Rowena Bulquerin	Observer/KIVA President
Engr. Eliseo L. Otoc	Observer/Infrastructure <i>(Absent-Communication sent and received)</i>

**COA Rep:** Ms. Lady Ann A. Alivio, CPA *(Absent- communication sent and received)*

**VISITORS:**

Carl Mark dela Cruz	Representative, FFJJ Construction
John Gargar	Representative, FFJJ Construction
Manuel E. Villarias	Representative, RGSCI
Rogelio Labiao	Representative, RGSCI
Dennis Espiritu	Representative, RGSCI
Fely B. Fortunado	Observer, KIVA Officer
Nelson B. Palomero	Observer, Barangay Captain
Ma. Mae G. Butsayo	Observer, Municipal Treasurer
SFO4 Francisco L. Templa, Jr.	Observer, OIC Fire Marchal
Valentino Bara	Observer, KIVA Officer
Mary P. Diosana	Observer, KIVA Officer
Engr. Ourleen Amino	Observer, Engineer I

60 **PRELIMINARIES:**

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- 62 ➤ The Presiding Officer, Engr. Ranulfo D. Lopez, BAC Chairman called the meeting to
- 63 order at 10:00 o'clock in the morning.
- 64 ➤ Ronald A. Sollano, BAC TWG Member led the invocatory prayer.
- 65 ➤ Zobaida P. Castro, BAC Secretariat Member did the roll call and informed the presiding
- 66 officer that the attendance was in quorum. She also recognized the interested bidders,
- 67 guests and visitors who were in the meeting.
- 68 ➤ The Presiding Officer declared that they are in quorum. He then read the agenda of the
- 69 meeting.
- 70 ➤ Noli S. Doromal, MPA, BAC Member moved to approve the agenda and it was duly
- 71 seconded by Jose Arvin F. Eruela, BAC Member.
- 72 ➤ The Presiding Officer requested the BAC Secretariat to read the minutes of the previous
- 73 meeting.
- 74 ➤ Noli S. Doromal, MPA moved to dispense with the reading of the previous minutes and
- 75 approving the minutes of the previous minutes dated April 13, 2023 it was duly
- 76 seconded by Jose Arvin F. Eruela.
- 77

78 **PART I. PRE- BID CONFERENCE**

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80 The Presiding Officer, Engr. Ranulfo D. Lopez informed the body about the project

81 subject for the Pre-Bid Conference, to wit:

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No.	PR Number	Title	ABC (PhP)
1	23-04-346	Construction of Mega Market, Kitacubong, Alamada (Design & Build Scheme)	300,000,000.00

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- 87 ➤ The Presiding Officer, then informed the body that the BAC received Letter of Intent
- 88 from two contractors namely RG Salanatin Construction, Inc., Davao City and FFJJ
- 89 Construction, Notre Dame Village, Cotabato City.
- 90 ➤ The Presiding Officer informed the body about the need for pre-bid conference as
- 91 required under Section 22 of the 2016 Revised IRR of RA 9184. He then read the
- 92 pertinent provisions and discussed the subject matter.
- 93 ➤ He presented through Power Point Presentation the contents of the Bid documents.
- 94 ➤ The Chairman told the bidders that they must read all the details in the bid documents.
- 95 ➤ Starting with the Invitation to Bid, the Project title Construction of Mega Market,
- 96 Kitacubong, Alamada (Design & Build Scheme), the Contract duration is 540 calendar
- 97 days and other requirements stipulated in the invitation to bid.
- 98 ➤ Bidding documents are available at the BAC Office starting April 12 to May 2, 2023 in
- 99 the amount of Fifty Thousand Pesos Only (PhP50,000.00).
- 100 ➤ Manual submission of Bids will be on or before May 2, 2023 until 10:00 o'clock in the
- 101 morning.
- 102 ➤ Late bids shall not be accepted.
- 103 ➤ The Presiding Officer asked the interested bidders present if they are well aware of the
- 104 details of the Invitation to Bid.
- 105 ➤ He then discussed the other details of the Invitation to Bid.
- 106 ➤ He also tackled the Instruction to Bidders which include the scope of bid, funding
- 107 information, bidding requirements and others as stated on the Bid Documents
- 108 emphasizing on the opening and preliminary examination of bids and detailed
- 109 evaluation particularly on the two step procedure and the pass and fail criteria that if
- 110 the bid failed the criteria it is outright disqualified.
- 111 ➤ The Bid Data Sheet was also read including all the requirements thereto.
- 112 ➤ The General Condition of the Contract and Special Conditions of the contract were also
- 113 discussed.
- 114 ➤ The Presiding Officer who is also the Municipal Engineer discussed the specifications
- 115 and parameters in details as stated on the Bid Documents

116 \* Including the demolition and transfer of Kitacubong Covered Court at Purok 5,

117 Kitacubong



- 118 \*Septic tank and treatment plant  
119 \*Solar system for brownout/perimeter light  
120 \*Building to be constructed where the two(2) storey commercial building, dry  
121 and wet market, agricultural and hardware building and other details  
122 ➤ He also emphasized the project requirements particularly the aircon and elevator outlet for  
123 future use.  
124 ➤ That these requirements and other details must be included in their design.  
125 ➤ That the Two storey building must use pre-engineered designed building (steel) not  
126 concrete for speedy construction schedule. It must be steel and bolted not welded  
127 ➤ Detailed construction plan must be submitted 15 days upon receipt of Notice to Proceed.  
128 ➤ The implementation arrangement was also discussed particularly on the demolition of  
129 buildings.  
130 ➤ The Chairman discussed the eligibility requirements like updated Philgeps and other  
131 technical requirements particularly on the SLCC of Design and Construction of Public  
132 Market (Design and Build Scheme) completed within 5 years before the submission and  
133 receipt of bids must be in the amount of One Hundred Fifteen Million Pesos  
134 (PhP115,000,000.00) and above.  
135 ➤ He also discussed the qualifications of design & construction personnel and the warranty  
136 guarantee.  
137 ➤ He also discussed the Bill of Quantities.  
138 ➤ The Chairman also discussed in details the checklist of Technical and Financial  
139 Documents which is also attached in the bidding documents.  
140 ➤ The Presiding Officer also informed the interested bidders that the technical envelope  
141 shall be opened first and if found eligible, bidders will have the presentation through  
142 power point, if the bidders pass, the financial envelope will be opened.  
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#### 144 OPEN FORUM:

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146 The Chairman declares the floor open for clarification .

- 147 ➤ Mr. Cari Mark dela Cruz of FFJJ Construction queried regarding the design presentation,  
148 if they will only present the design or include the structural and estimates or other  
149 engineering matters.  
150 ➤ Engr. Lopez asked him if it is their first time to participate in a design and build project,  
151 he informed him that the LGU has an area of 19,000 sq.m , with the requirements  
152 based on the LGU needs and data gathered, they will have to design the buildings, and  
153 other structures based on those data as provided in the bidding documents.  
154 ➤ Engr. Lopez also informed him to comply the technical requirements and if they pass  
155 they will undergo the presentation.  
156 ➤ Engr. Mark asked again if what software will be used for the presentation is it  
157 Photoshop, PDF or Power Point.  
158 ➤ Engr. Lopez answered Power Point for presentation and PDF for estimates.  
159 ➤ Representative from RG Salanatin Construction, Mr Manuel Villarias asked about the  
160 trasfer of COTELCO powerlines within the public market, he also asked why the need to  
161 transfer?  
162 ➤ Engr. Lopez answered that the lines will be transferred within the four corners of the  
163 public market. He also informed that during the lay-outing the lines might cross into  
164 other buildings.  
165 ➤ Engr. Villarias was also concerned about the private lines inside the public market.  
166 ➤ Engr. Lopez answered that the private electric lines connected to the post inside the  
167 construction area will be transferred.  
168 ➤ Engr. Gargar of FFJJ Construction asked if there were illegal settlers within the public  
169 market and if they have to pay for the buildings or is it included in the budget.  
170 ➤ Engr. Lopez answered that they will not be paid but it will depend upon the strategy of  
171 the contractor on how to go about it.  
172 ➤ Engr. Gargar said it will be an additional cost on their part.  
173 ➤ Engr. Lopez said that the LGU has already issued demolition order and there is no  
174 budget for that.  
175 ➤ There were no more questions from the prospective bidders.

- 176 ➤ Since no more question asked by the interested bidders , Noli S. Doromal reminded them  
177 to check the the bid amount in words and figures being offered.  
178 ➤ Jose Arvin F. Eruela also reminded the interested bidders to properly put the tabbings  
179 for easy checking.  
180 ➤ Engr. Ranulfo D. Lopez then reminded that LATE bids shall not be accepted.  
181 ➤ The presiding officer ended the Pre-Bid Conference.  
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183 **PART II. ADJOURNMENT**

184 There being no more business to be taken, Jose Arvin F. Eruela moved for the  
185 adjournment of the meeting, seconded by Engr. Lemuel S. Turan.  
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187 The meeting adjourned at 12:05 in the afternoon.  
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189 **I HEREBY CERTIFY** to the correctness of the above-quoted minutes.  
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192 Prepared by:

Attested and approved by:

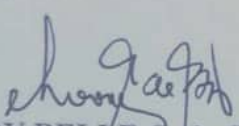
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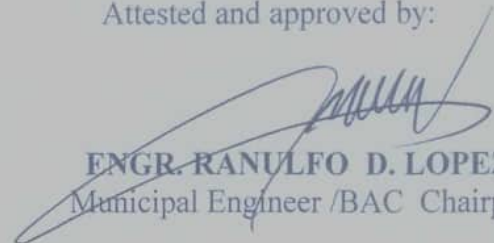
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**CHERRY BELLE C. de GUZMAN**  
Admin. Officer III/BAC Secretariat Member

  
**ENGR. RANULFO D. LOPEZ, CE**  
Municipal Engineer /BAC Chairperson